

**OFFICE OF THE ADJUTANT GENERAL
Virginia National Guard
Mullins Armory/5901 Beulah Road
Sandston, VA 23150**

STATEWIDE AIR AGR VACANCY ANNOUNCEMENT

VIRGINIA AIR NATIONAL GUARD MILITARY TOUR NOTICE – ACTIVE GUARD/RESERVE (AGR)

ANNOUNCEMENT NUMBER: 15-02 AF

POSITION TITLE: Meteorological Technician

UNIT: 200th Weather Flight

LOCATION: Mullins Armory, Sandston, Virginia

GRADE: SSgt/E-5 NTE MSgt/ E-7

AFSC: 1W05/71

TOUR LENGTH: 1-6 years

ELIGIBILITY OF FEMALES: Yes

OPENING DATE: 17 October 2014

CLOSING DATE: 31 October 2014

DESCRIPTION OF DUTIES: The primary purpose of the position is to serve as the full-time unit administrator, ensuring continuity of operations for the weather flight by administering the day-to-day operations. This includes processing actions in all areas of unit operations (training, quality control, personnel, supply, facilities, contracting, medical, recruitment and retention, maintenance, equipment modernization, secure information, and computer hardware and software). Provides meteorological services for evaluation and implementation in overall customer mission objectives. Uses a thorough knowledge of USAF, USA, and/or ANG organization, weather regulations, policies, requirements, and standards, to independently provide weather support to customers as required. Independently accomplishes the day-to-day operations of the Weather Flight. Carries out unit level Air Force Weather directed programs and activities; conducts technical studies; and reviews and coordinates projects and activities on behalf of the weather flight. Assembles and identifies requirements for equipment, personnel, facilities, and funds critical to mission accomplishment. Consolidates projected future annual financial needs for the unit and submits budgetary documentation with specific justification. Assembles requests for future annual workday requirements for the unit. Submits documentation to appropriate offices to ensure sufficient resources are available for operations and training requirements. Serves as the primary systems manager and administrator for multiple weather, and non-weather, computer and communications systems. Provides direct and indirect supervision and technical training for assigned weather flight personnel. Coordinates the activities of functions supervised by subordinates and assigns work to subordinates indicating policy, priorities, requirements, and deadlines. Assists the unit commander in formulating short term, long range and strategic plans for the unit. Develops and executes operational plans and unit operating procedures. Plans for deployment of the flight or teams to various locations, both within the United States and overseas. Performs other duties as assigned or required.

Note: Selected applicant must start no later than 1 December 2014.

ACTIVE GUARD/RESERVE ELIGIBILITY REQUIREMENTS:

1. Individuals must meet the basic eligibility criteria as stated in ANGI 36-101, Chapter 2. Member must possess outstanding appearance, military bearing, and conduct with no history of disciplinary action.
2. Must possess an awarded skill level in the compatible AFSC commensurate with their rank.
3. Applicant's military grade cannot exceed the maximum grade authorized on the SPMD for the position and ANG Grade Compatibility Table.

ADDITIONAL REQUIREMENTS:

1. Except for mobilization or other emergency, member accepted for tour will not be subject to permanent change of duty location without his/her consent. Retention in the program will be subject to continued satisfactory performance as determined by the supervisor and/or commander.
2. Existing ANG promotion policies apply and grade ceilings established by ANGI 36-101.
3. At the option of supervisor/nominating official, applicants are subject to personal interview upon notification of time and place. Necessary travel is at applicant's expense.

APPLICATION PROCEDURES AND REQUIRED DOCUMENTATION: Interested members may apply by submitting the completed documents directly to:
192nd FSF/HR, 165 Sweeny Blvd, Ste 206, Joint Base Langley-Eustis, Virginia 23665 or by email:
Va_ANGJobs@us.af.mil

Documents Required:

1. NGB Form 34-1 CAN BE OBTAINED FROM THE NGB publications website:
<http://www.ngbpdcc.ngb.army.mil/forms/Adobe/ngbf34-1.pdf>
2. Report of Individual Personnel (RIP)
3. Scores from current AF PT Test
4. Individual Medical Readiness (IMR) Report (AF Portal)
5. AF Form 422 or AF Form 422/469 (if currently on restrictions)

EEO POLICY STATEMENT: Consideration for this position will be without regard to sex, age, handicap (except where required by military regulations), race, color, national origin, religion, lawful political affiliation or membership/non-membership in an employee organization.

Additional information: Contact SFC Shawn Oliver at (804)236-7831 or CW4 D' Juana Goodwin (804)236-7823

This announcement will be posted on official bulletin boards throughout the area of consideration through the closing date. All applications must be received in the Human Resource Office before the close of business by the closing date specified on the announcement. Applications received after the closing date will not be considered.